

Comprehensive Cancer Control By-laws for Partnership

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**comprehensive
cancer**

**control &
prevention**

The Kansas Cancer Partnership has been in existence since 2003. The group began with about 40 members and has grown to 145.

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Why by-laws now?

The group has been working the last four years based on a loose set of guidelines developed by the Comprehensive Cancer staff at KDHE.

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The time has come to establish a formal set of by-laws that can be adopted by the Partnership and followed by all the members.

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At the May 7 CCC Steering
Committee meeting a
subcommittee was established to
draft a set of by-laws.

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Thanks to the subcommittee
members:

Amy Gaier

Hope Krebill

Deb Parsons

with support from KDHE

Comp Cancer staff.



By-laws

- Follow Robert's Rules of Order
- Five other State CCC by-laws read and researched
- Three subcommittee conference calls were held to discuss revisions and changes

By-laws Short Summary

- Establishes the official organization name, mission, vision and goals of the CCC
- Membership eligibility, responsibility, role and resignation
- Meetings, voting, conflict of interest, quorum and order of business

By-laws Short Summary- Cont.

- Composition of Steering Committee

- Roles and Responsibilities

- Frequency of meetings

Roles and Responsibilities of Workgroup Chairs

Composition of Workgroups

Description of Workgroups

* Amendments